



**These minutes are a draft until adopted by the Board of Directors and signed by the Board Secretary.**

**October 15, 2025**

Charleston Rural Fire Protection District **Regular Meeting** of the Board of Directors.

Called to Order: 6:10 PM by President Holland

Flag Salute

Roll call:

Present: Roy Holland, Dave Richards, Nancy Santos, Don Manley, Ed Powers

Staff Present: Chief Mick Sneddon, Jane Stebbins (Zoom)

**Consent Agenda:**

Petty Cash	\$100.00
Operating	\$13,990.26
Prime	\$8,151.63
LGIP Acct	\$9,655.08
Total Operating	\$31,896.97
BERF	\$5,672.72
Debt Service	\$3,855.93
Total All Funds	\$41,425.62

1. Minutes of the prior meeting: - Regular meeting September 17, 2025
2. Financial: Approval of the statements of revenue and expense & check register

**Motion:** Nancy Santos, 2<sup>nd</sup> by Ed Powers to approve the consent agenda as proposed.

Discussion: Don Manley noted that Ed Powers was not absent from the September meeting, he arrived late.

Vote: Aye: Donald Manley, Nancy Santos, Dave Richards, Ed Powers, and Roy Holland

Motion Carried by Unanimous Decision

**Reports & Correspondence:**

Chief gave the Administrative Report: Alarm and drill statistics and operations report.

**UNFINISHED BUSINESS:**

No unfinished business

**Additional Unfinished Business**

No additional unfinished business was declared.

**NEW BUSINESS:**

**Station 1 Remodel**

Chief Sneddon reviewed his ideas and funding options to complete a remodel for Station 1. The operation has outgrown the current footprint and additional vehicle and equipment storage is required plus an improved day room and living quarters for the staff. A proper day room and dorm space provides a better atmosphere for staff to relax after hours for important down time to process the incidents they are responding to for improved mental health of everyone.

Funding ideas are a loan which brings several years of payments, selling Station 2, and grant opportunities.

The Board provided a consensus by a unanimous vote to obtain a potential value of Station 2 for consideration of selling it. The station is no longer a needed facility due to the small geographic size of our district and the fact that there are no volunteers living around that station and have not for many years. The other issue is that throughout the history of that station, we have had neighbors that complain and currently the neighbor is very disrespectful of the staff when they are trying to complete their required tasks there. Operations at that station are very limited and a majority of the time, it is quiet and other than students, no movement outside the building.

**Additional New Business:**

No additional New Business was declared.

**GOOD OF THE ORDER:**

- A. Fire Service Conference 2025 November 20-22 in Seaside, Oregon
- B. Our Christmas/ Holiday dinner is December 10, 2025 at 5:30 pm at station 1.

Roy Holland adjourned the meeting at 6:55 PM

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Secretary of the Board