

These minutes are a draft until adopted by the Board of Directors and signed by the Board Secretary.

August 19, 2026

Charleston Rural Fire Protection District **Regular Meeting** of the Board of Directors and Budget Hearing.

Called to Order: 6:00 PM by President Roy Holland

Flag Salute

Roll call:

Present: Ed Powers, Don Manley (Zoom), Roy Holland, Nancy Santos,

Absent: Dave Richards

Staff Present: Chief Mick Sneddon, Captain Russell Shield,
Legal Counsel Jane Stebbings (Zoom)

Consent Agenda:

1. Minutes of the prior meeting: - Regular meeting, July 15, 2026
2. Financial: Approval of the statements of revenue and expense & check register

Petty Cash	\$100.00
Operating	\$8,416.91
Prime	\$69,828.33
LGIP Acct	\$26,827.55
Total Operating	\$105,172.79
BERF	\$7,410.93
Debt Service	\$10,398.41
Total All Funds	\$122,982.13

Motion: Nancy Santos, 2nd by Ed Powers to approve the consent agenda as proposed.

Discussion: None

Vote: Aye: Nancy Santos, Ed Powers, Don Manley, Roy Holland

Motion Carried by Unanimous Decision

Special Considerations:

Captain Shield presented Firefighter/Engineer Aaron Reisenbigler his badge and Aaron's Wife Analyssa pinned it on Aaron's uniform. Aaron was hired in June.

Reports & Correspondence:

Chief gave the Administrative Report: Alarm and drill statistics and operations report. Chief Sneddon presented the new Operations report which was read by Captain Russell Shield.

UNFINISHED BUSINESS:

No unfinished business was discussed

Additional Unfinished Business

No additional unfinished business was declared.

NEW BUSINESS:

Agreements for Seismic upgrade work

Chief Sneddon reviewed and proposed action on grant agreement for engineering and grant funding for the Seismic Upgrade Grant from the Oregon Business Development Department.

Items acted on:

- Seismic Rehabilitation Grant Program – Grant Contract

Motion: Don Manley, 2nd by Ed Powers to approve the Seismic Rehabilitation Grant Contract.

Discussion: None

Vote: Aye: Nancy Santos, Ed Powers, Don Manley, Roy Holland

Motion Carried by Unanimous Decision

- Deposit Option Notification – Option chosen to send funds to the District Local Government Investment Pool (LGIP) account.

Motion: Nancy Santos, 2nd by Ed Powers to approve the Deposit Option for the Seismic Rehabilitation Grant Program to be transferred to the District's Local Government Investment Pool (LGIP) account.

Discussion: None

Vote: Aye: Nancy Santos, Ed Powers, Don Manley, Roy Holland

Motion Carried by Unanimous Decision

- Authorized Signature Card – Authorizing Chief Sneddon, Captain Shield and District CPA Stephanie Stroud to request funds be sent to the District LGIP account as approved on the deposit option notification form.

Motion: Don Manley, 2nd by Ed Powers to authorize Chief Sneddon, Captain Shield and District CPA Stephanie Stroud to request funds be sent to the District LGIP account as approved on the deposit option notification form Seismic Rehabilitation Grant Program.

Discussion: None

Vote: Aye: Nancy Santos, Ed Powers, Don Manley, Roy Holland

Motion Carried by Unanimous Decision

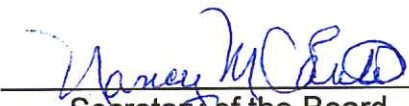
Additional New Business:

No additional New Business was declared.

GOOD OF THE ORDER:

- A. Captain Shield spoke regarding the upcoming Veteran's Stand down
- B. Chief Sneddon informed the Board that two members have reached their 40th anniversary as members of Charleston Fire. He is planning a ceremony at the September Board Meeting.

Roy Holland adjourned the meeting at 6:30 PM


Secretary of the Board